

A. GENERAL CLASSROOMS	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
Satisfactory housekeeping				
Appropriate lighting				
Floor in good condition				
No protruding objects or potential hazards such as extension cords or improper grounding				
Exits clearly illuminated with exit signs				
Aisle widths and other paths of travel meet ADA accessibility requirements, especially in regard to entrance & exit				
Emergency procedures with ADA guidelines are clearly posted				
Shelves are secured to wall and are appropriate for load				
Furniture is in good repair				
Light fixtures securely mounted, in good condition, and clean				
Equipment is secure and in good condition				
Operational fire alarm system (audio & visual)				
Electrical outlets have safety caps (elementary schools)				
Other				

Signature of evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

B. SCIENCE	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
Restricted areas are clearly marked				
<b>Appropriate Chemical Management:</b>				
• Stored in chemical families				
• Safe storage facilities (acid cabinets, flammables cabinets, secure and lipped shelving, no chemicals above eye level, etc.)				
• All chemicals labeled with hazards, date of purchase, etc.				
• Documentation of legal chemical disposal				
• Current chemical inventory list				
Lab rules posted; safety orientation has been provided and signature indicating understanding is on file				
Properly sanitized personal protective equipment (including Z87 safety eyewear) is provided				
Class size appropriate for room space, number of laboratory stations, and activities				
Functioning sinks and eye wash stations are readily accessible to all students, and inspected quarterly				
Functioning lab shower provided, readily accessible to all students, and checked at least quarterly				
Easily accessible 5ABC fire extinguisher with current inspection				
Fire blanket is provided and easily accessible				
Appropriate ventilation is provided for activities in the laboratory and the storeroom				
Heavy items are stored on lower shelves				
Chemical spill kit is readily accessible				
Biological hazards are identified, labeled, and disposed of according to OSHA Bloodborne Pathogens Standard				
First aid kit is adequately stocked and readily accessible				
Electric outlets located outdoors or within 6' of a water source are protected by ground fault circuit interrupters (GFCI)				
Master shutoff valves readily accessible for gas, electricity, and water				
Material Safety Data Sheets are readily accessible				
Other				

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C. AGRICULTURE	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
Number of students appropriate for activities				
Lab rules posted; safety orientation has been provided to students and signature indicating understanding is on file				
Proper storage of chemicals and herbicides; Material Safety Data Sheets (MSDS) are readily accessible				
Properly sanitized personal protective equipment is provided				
Proper handling, storage, and disposal of flammable and/or combustible liquids				
Appropriate ventilation for activities				
Functioning sinks and eye wash stations are readily accessible and inspected quarterly				
First aid kit is adequately stocked and readily accessible				
Proper exhaust/intake for activities				
Chemical spill kit is readily accessible				
Tools in good condition and stored properly				
Ladders in good condition provided where necessary and proper instruction is provided by instructor				
Heavy items are stored on lower shelves				
Other				

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D. FAMILY AND CONSUMER SCIENCE	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
Cooking units clean and free of grease				
Number of students appropriate for activities				
Lab/kitchen rules posted; safety orientation has been provided to students and signature indicating understanding is on file				
5ABC fire extinguisher with current inspection properly mounted near exit				
Appropriate ventilation for activities				
Proper exhaust/intake for activities				
Gas and electrical shutoff valves are readily accessible				
Properly sanitized personal protective equipment is provided				
First aid kit is adequately stocked and readily accessible				
Clean-up kit is provided				
Handwashing signs with proper handwashing technique are posted				
Heavy items are stored on lower shelves				
Other				

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E. TRADE AND INDUSTRIAL	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
A comprehensive safety program is in place and includes demonstrations, written tests, and performance assessments for the safe operation of each machine				
Documentation of parental safety authorization				
Student safety records and accident report forms are maintained for each student				
Equipment with guards secured and in good condition				
Lab rules posted; safety orientation has been provided to students and signature indicating understanding is on file				
Number of students appropriate for activities				
Multipurpose 5ABC fire extinguisher with current inspection properly mounted near exit				
Safety zones marked near equipment				
Compressed gas cylinders properly secured by drain or nesting				
Appropriate ventilation for activities				
Proper exhaust/intake for activities				
Proper storage of flammable and/or combustible liquids				
Tools in good condition and stored properly				
Wires, plugs, and connectors are in good working order				
Hoses and valves are in good working order				
Welding curtains in welding areas				
Properly sanitized personal protective equipment is provided				
Gas and electrical shutoff valves are readily accessible				
First aid kit is adequately stocked and readily accessible				
Ladders in good condition provided where necessary				
Heavy items are stored on lower shelves				
Storage area is neat and clean				
Proper disposal of waste materials				
Other				

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F. TECHNOLOGY EDUCATION	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
A comprehensive safety program is in place and includes demonstrations, written tests, and performance assessments for the safe operation of each machine				
Student safety records, accident report forms, and parental safety authorization forms are maintained for each student				
Properly sanitized personal protective equipment is provided				
Lab rules are posted				
Power machines are properly lubricated, guarded, and in good condition				
Safety zones identified for each piece of stationary or portable equipment				
Cutting edges are sharp and in good working order				
Wires, plugs, and connectors are in good working order				
Hoses and valves are in good working order				
Automated equipment: cables are neat, wires are not frayed, limit switches and emergency switches are operational and unobstructed				
Hand tools are sharp, properly stored, operational, and free of dirt and grease				
Oily rags are disposed of in self-closing, noncombustible containers				
Pressurized cylinders secured and canned properly				
Welding curtains in welding area				
Multipurpose 5ABC fire extinguishers with current inspection are readily accessible				
Number of students appropriate for activities				
Signs enforcing safe operation of machines are posted (i.e., jewelry removal, hair management)				
Proper storage of flammable liquids				
A noise assessment and reduction plan is in place				
First aid kit is adequately stocked and readily accessible				

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F. TECHNOLOGY EDUCATION - Continued	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
Proper ventilation for activities; proper ventilation for toxic vapors				
Ladders in good condition provided where necessary				
Heavy items are stored on lower shelves				
Storage area is neat and clean				
Proper disposal of waste materials				
Other				

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G. GRAPHIC DESIGN AND ART	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
Number of students appropriate for activities				
Chemicals and art materials are handled, stored, and disposed of properly				
Properly sanitized personal protective equipment is provided				
Guarded equipment and tools are stored securely when not in use				
Eye wash stations and sinks are readily accessible and inspected quarterly				
Adequate ventilation for activities				
Spills are cleaned immediately				
Proper cleanup after activities (i.e., dusty or chemical-oriented activities)				
First aid kit is adequately stocked and readily accessible				
Other				

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H. COMPUTER LABS AND LIBRARY	OK	Potential Problem	Recommended Action/Plan for Improvement	Date Corrected
Books properly shelved; shelves are adequate for load				
Electrical loads are placed on power strips (surge protectors)				
Electrical cords are in good repair and do not obstruct aisles				
Bookshelves and vertical cabinets are properly secured				
Furniture appropriate for computer use				
Other				

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